



AMERICAN CANINE EDUCATION FOUNDATION, INC.

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January 26, 2010

Subject: **The American Canine Education Foundation (ACEF)
Graduate Course on the TOY Group
Wednesday, February 3rd - Sunday, February 7th, 2010
Wildwoods Exposition Center, Wildwood, NJ**

Dear Breed Presenter:

Some last minute information concerning the Graduate Course on the TOY breeds and information that may be helpful is below and attached.

FORMS: If you have NOT RETURNED the two forms "**Presenter Participation Form**" and "**Presenter Attendance Form**" it is imperative that we receive these immediately. They help us determine your AV needs, that you are aware of your presentations day/time, and handout and lunch counts. (These forms are attached.)

PLACE: Wildwoods Convention Center, 4501 Boardwalk, Wildwood, NJ (site of the Atlantic Ocean Classic Cluster Dog Shows). Presentations are held in Meeting Rooms 2 or 3. Look for signs. See the map on the ACEF Web page or attached.

HOTEL: Reservations must be made directly with the hotel. Most participants will be staying at the Days Inn Suites, 4610 Ocean Avenue, Wildwood, NJ 08260, 609-522-0331. Ask for the "*American Canine Education Foundation block*". The hotel is across the street from the Wildwoods Convention Center where classes will be held. Pets are allowed for \$12.50 per night. Hotel does not provide any transportation. If you haven't made your reservation yet, do so ASAP.

CURRENT SCHEDULE: The most current schedule of Breed Presentations is on the ACEF website www.k9education.org.

CLASS BOOK: The main Breed Presenter receives a class book in the form of a CD. You are welcome and encouraged to come to the Wednesday registration. We will have your class book and name badge available for you then or you may pick it up prior to your presentation. For initial planning purposes, check the attached schedule.

DAILY TIMES: Wednesday classes start at 1:15pm. Please see the Presentation Schedule for the current beginning and end times. (All presentations subject to change.)

DRESS: We have informed our students that dress for class is casual. New Jersey can be chilly, okay cold. It would be wise to dress accordingly. Layers work great.

ATTENDANCE: New AKC requirements are that attendance will be taken each day for each breed. If your parent club needs to know who was in attendance, please pass around an attendance sheet. You can check on names and addresses in the student book.

LUNCHES: If you indicated you were or were not staying for lunch, *and your plans have changed*, let us know immediately.

SHOW ENTRANCE & PARKING: There is the normal admission charge for spectators into the shows each day; however, for admittance, our presenters and students are asked to **wear your name badges**.

LINKS: General links to the Host Hotel including a CONVENTION CENTER map appears on our web page: www.k9education.org. Click on the "Graduate Institute" to find information about this Institute.

ARRIVAL TO PRESENT YOUR BREED: Please take a moment to review the FAQ for Presenters on the Web site or in previous emails to you. REMEMBER you are welcome to stay for ALL the breed presentations.

It is best to arrive 30 – 40 minutes prior to your scheduled presentation time in order to assure that everything is working well for your presentation.

HANDOUTS: If you and your Parent Club choose to provide educational materials, please plan on having a **minimum of 20 handouts, and** assign someone to hand them out as well as take names of those who did not receive a handout.

If you have any questions that need an immediate answer, please see the Contact List, which is attached. Have it handy in case you need to reach us.

It promises to be a great five days. We are looking forward to seeing you all in WILDWOOD. **For all of you traveling, Bon Voyage!**

Sincerely,
Wallace H. Pedé, *ACEF Chief Executive Officer*
Nina Marie Sherrer, *ACEF Director of Education*



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CONTACT LIST

PHONE NUMBERS & EMERGENCY: If you need to contact us while we are traveling to or at this Institute, please use the following numbers (*be aware of the dates*):

Home numbers: Wallace Pedé – 703-451-5656
(through Monday February 1st)

Nina Sherrer – 970-461-7767
(through Sunday January 31st)

Hotel number: 609-522-0331 ask to be connected to Col. Pedé or Nina Sherrer's room.

Cell numbers: For emergencies while we are traveling OR at the Institute OR if you need to contact us immediately concerning a change of plans OR last minute questions.

Wallace Pedé – 703-966-1023
Nina Sherrer – 970-290-6425

Email: Nina Sherrer will be checking her email frequently:

nina@k9education.org

ACEF Web Site: www.k9education.org